

APPRENTICESHIPS AT TAMESIDE COLLEGE



Warehousing & Storage

This Apprenticeship recognises the skills and competencies required of staff working in the warehousing and storage workplace.

Areas Covered

- // Maintain health, safety, and security in logistics operations
- // Develop effective working relationships with colleagues in logistics operations
- // Provide customers with information and advice on goods and services
- // Operate equipment to perform work requirements
- // Move goods in logistics facilities
- // Receive goods from deliveries
- // Place goods in storage
- // Maintain the safety and quality of goods
- // Maintain the safety of hazardous goods and materials
- // Maintain hygiene standards in handling and storing goods
- // Process orders for dispatch to customers
- // Assemble orders for dispatch
- // Dispatch goods for delivery
- // Process returned goods
- // Sort goods and materials for recycling
- // Manage the receipt, storage, or dispatch of goods
- // Audit stock levels and stock records

Course Content

The main qualification is the NVQ Certificate in Warehousing & Storage Skills Level 2 gained in the workplace. The apprentice will build a portfolio of evidence comprising of written assignments, witness testimonies, photographs, direct observations and oral questions.

The apprentice will also work towards achieving Functional Skills in Maths and English at level 1.

Course Duration and Format

The course will take 12 months to complete depending on experience, knowledge and competence. The programme is run in the workplace but in individual cases some college attendance may be required for English and Maths.

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**If you require further information please ring the Apprenticeship Department on
0161 908 6608**

Apply online at www.tameside.ac.uk

